



06.1 Safeguarding Roles and Responsibilities

Our Safeguarding Lead (SGL) is: Gemma Wardman / Natalie Kemp

Our Safeguarding Committee Champion is: David Haighton

All Staff have responsibility for the following:

- Being aware of the local Safeguarding Partnership procedures and following them.
- Listening to, and seeking out, the views, wishes and feelings of children and young people, ensuring in this that the child's voice is heard, and this is demonstrated in practice.
- Being alert to the signs of abuse, including specific issues in Safeguarding and their need to refer any concerns to the Safeguarding Designated Leads in the early years setting; Knowing who the early years setting Designated Leads for Safeguarding are.
- If staff feel unclear about what has happened to their concerns following a referral they can enquire further and obtain feedback.
- Being aware of the 'Derbyshire LADO Process for allegations/concerns against staff member or persons living on premises where Ofsted registered childcare takes place' and feel confident in being able to use them including how to report concerns about the manager, owner, director or committee member.
- Being aware of the relevant sections of 'KCSIE 2021' and local procedures for 'Safer Working Practices'.
- Being aware of Whistle Blowing procedures and where to obtain further information, advice, and support.
- Sharing information and working together with agencies to provide children and young people with the help and support they need.
- Reasonable force, including restraint, is only used in strict accordance with the law to protect the child and/or those around them, such as preventing a child from running on to the road



- Seeking early help where a child and family would benefit from co-ordinated support from more than one agency (e.g. education, health, housing, police) to prevent needs escalating to a point where intervention would be needed via a statutory assessment.
- If at any time it is considered that the child may be a 'Child in Need' as defined in the Children Act 1989; or that the child has suffered significant harm or is likely to do so, a referral is made to Local Authority Children's Social Care;
- Raising concerns regarding a child, with the Designated Safeguarding Lead, who will normally decide to take the next step, however, any member of Staff including 4/10/2021 6 Controlled upon completion Model CP and Safeguarding Policy for Group care Ofsted Registered settings.
- Recognising the requirements on Children Missing from Education and particularly those where it is believed a child may be leaving the country;
- Referring and adhering to the Early years setting Missing Child policy and procedures which reflects national and local guidelines for all children where there is a concern they may be missing or who are missing.
- Recognising that Looked After Children and care leavers are more vulnerable than other children, and ensuring their well-being, safety and welfare needs are acknowledged and met by working with the allocated social worker, helping them to reach their potential.
- Recognising their roles and responsibilities under SEND and understand that those children/vulnerable adults in the setting may not be able to recognise abuse, abusive situations or protect themselves from significant harm and exploitation.
- Are aware of and have an understanding of host families, and recognising they have a duty to notify the local Children's Social Care department if it is thought or known that a child or young person may be Privately Fostered or subject to a host family arrangement which is unclear or ambiguous.
- Being aware of extremism, including being alert to the signs of concerning behaviours and ideologies considered to be extreme; as well as understanding the British Values Agenda. This will include attendance at training on either Prevent/Wrap or training considered sufficient by the local authority which fulfils the requirements of the prevent Duty for early years and childcare settings.



- Knowing about Prevent duties and will report any concerns to the Safeguarding Designated Lead in the school who has responsibilities under Prevent to act, offer advice and support which may include a referral into Channel using the case pathway process.
- Recognising that children are capable of abusing other children or their peers, working to reduce and eliminate such behaviour in their setting.
- Recognising what is child sexual exploitation and trafficking and know that they should seek advice and how to report any issues / incidents.
- Recognising a child may be criminally exploited or involved in gang culture, seeking advice, and reporting any issues/incidents.
- Recognising homelessness and the impact on the child facing homelessness, or who is homeless.
- Openwoodgate Pre-school recognises the importance of learning from national and local Serious Case Reviews and Thematic Learning Reviews. We are aware of the impact this has on how we carry out our Safeguarding and Child Protection responsibilities and roles therefore this helps inform practice including the implementation of any lessons learned. A summary of learning from Serious Case Reviews and Thematic Learning Reviews is available in this policy appendix D.
- Ensuring that their Child Protection training is up to date, undertaking refresher/update training at least annually.